



PROCEDURE FOR CHANGE IN NAME OF  
LIMITED LIABILITY PARTNERSHIP  
(“LLP”)



## BACKGROUND

The purpose of this presentation is to highlight the brief procedure for change in name of LLP as per the relevant sections of Limited Liability Partnership Act, 2008 (“the Act”) and rules thereunder.



## BACKGROUND

Every LLP desirous of changing its existing name is required to file a necessary application with Registrar of Companies (“ROC”) and pursuant to its approval by ROC, the new name of the LLP is registered in all the records maintained with ROC.



# PROCEDURE FOR CHANGE IN NAME OF LLP

# Steps for Change in the name of LLP

- Step 1**            *The first step is to file an application for change of name with ROC in prescribed Form.*
- Step 2**            *Post approval of the name, preparation of relevant documents along with the amended LLP Agreement required for change of name of LLP*
- Step 3**            *Execution and signing of the relevant documents*  
*In case the documents executed outside India, all the documents shall be notarized and apostilled.*
- Step 4**            *Post receiving of the executed documents, filing of prescribed Form with amended LLP Agreement and other documents for taking approval of the ROC about the name change within 30 days from effective date of name change.*
- Step 5**            *Issuance of Certificate by ROC for change in name of the LLP upon approval of the form.*



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